



REPUBLIC OF THE PHILIPPINES
COMMISSION ON HUMAN RIGHTS

**REQUEST FOR EXPRESSION OF INTEREST FOR THE
PROCUREMENT OF CONSULTING SERVICES OF A CERTIFICATION BODY
ON ISO 9001:2015 QUALITY MANAGEMENT SYSTEM (QMS) FOR THE
COMMISSION ON HUMAN RIGHTS IN THE LUZON CLUSTER, VISAYAS
CLUSTER, CENTRAL OFFICE CLUSTER AND MINDANAO CLUSTER**

1. The Commission on Human Rights (CHR), through the 2020 General Appropriations Act (GAA) of CHR intends to apply the total sum of Two Million Seven Hundred Twenty Pesos (PhP2,720,000.00) being the Approved Budget for the Contract (ABC), to payments under the contract for consulting services of a certification body on ISO 9001:2015 QMS for the CHR. The ABC is broken down as follows:

LOT 1 – Luzon Cluster = PhP960,000.00
LOT 2 – Visayas Cluster = PhP480,000.00
LOT 3 – Central Office Cluster = PhP480,000.00
LOT 4 – Mindanao Cluster = PhP800,000.00

Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

2. The CHR now calls for the submission of eligibility documents for the shortlisting of bidders for certification body on ISO 9001:2015 QMS for the CHR for Lot 1, Lot 2, Lot 3 and Lot 4 above. **Interested consultants must submit the Expression of Interest using the letterhead of their respective companies on or before 5:00PM of March 6, 2020 through the Bids and Awards Committee (BAC) Secretariat located at the 3rd Floor Procurement Division, CHR Office, SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman, Quezon City or send to our official email address procurement.chr@gmail.com. The Eligibility documents of interested consultants as stated in the attached Annex "A", must be duly received by the Bids and Awards Committee (BAC) Secretariat at the same floor of the CHR Office, SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman, Quezon City on or before 10:30AM of March 9, 2020. The opening of eligibility documents is on March 9, 2020 at 11:00AM, Conference Room A, PARDEC Building of CHR Office, U.P. Complex, Commonwealth Avenue, Diliman, Quezon City. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.**

3. Interested bidders may obtain further information from the BAC Secretariat and inspect the Bidding Documents at the address given below during 9:00AM to 5:00PM of March 3, 2020 to March 26, 2020.
4. A complete set of Bidding Documents may be acquired by interested Bidders within the period mentioned in item 3 above from the address below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of as follows:

LOT 1 – Luzon Cluster = PhP900.00

LOT 2 – Visayas Cluster = PhP400.00

LOT 3 – Central Office Cluster = PhP400.00

LOT 4 – Mindanao Cluster = PhP800.00

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Implementing Rules and Regulations (IRR). The short list shall consist of one (1) to three (3) prospective bidder/s who will be entitled to submit bids. The criteria and rating system for short listing are:
 - a. Individual experiences of the principal and key staff, including the times when employed by other consultants
 - b. Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the understanding (please submit respective Curriculum Vitae)
 - c. Current workload relative to capacity
6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184. Interested bidders must submit the Philippine Government Electronic Procurement System (PhilGEPS) Certificate of Registration with Platinum Membership.
7. Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
8. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation/Selection, using the following rating for the corresponding proposal:*

Technical Proposal = 80%

Financial Proposal = 20%

The detailed criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.

9. The CHR reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Bids and Awards Committee Secretariat

Commission on Human Rights of the Philippines

Procurement Division, General Administration Office

3rd Floor, SAAC Building, U.P. Complex, Commonwealth Avenue,

Diliman, Quezon City

Tel. No.: 936-6107

Mobile No.: 0999-9902138 (smart) or 0917-8571607 (globe)

Email Address: procurement.chr@gmail.com

CHR Website: www.chr.gov.ph

Issued this 27th day of February 2020, Quezon City, Philippines.



RENANTE A. BASAS, M.D.

Director IV, Centers Management Office (CMO) and
Chairperson, Bids and Awards Committee
for Consulting Services and Infrastructure Projects