



COMMISSION ON HUMAN RIGHTS
REPUBLIC OF THE PHILIPPINES

REQUEST FOR QUOTATION

September 18, 2020

Dear Sir/Madam:

Greetings from the Commission on Human Rights!

The Commission on Human Rights (CHR), through its Special Bids and Awards Foreign Assisted Projects (SBAC-FAPs), will procure for the Printing and Publication of IEC Materials for Human Rights Activities (Brochures and Booklets) through Section 53.9 Negotiated Procurement – Small Value Procurement of the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 with an Approved Budget for the Contract (ABC) of **Eighty-Eight (PhP 88,000.00)** under the approved 2020 CHR-GOJUST Fund and pursuant to the 2020 CHR Annual Procurement Plan.

The detailed technical specifications are as follows:

Unit	Item Description	Quantity	ABC
Human Rights Brochure • A4 • Glossy • Full color • 3-fold	Beginner's Guide on Human Rights	300 pcs	
	Pambungad na Gabay sa Karapatang Pantao	300 pcs	
	Mga Kadalasang Tanong Patungkol sa Tagapagtanggol ng mga Karapatang Pantap	300 pcs	
	Human Rights Defenders FAQs	300 pcs	
	Security Primer	500 pcs	
	User's Guide for using the Human Rights Promotion "kit"	200 pcs	
Human Rights Booklets Guide Presentaions on specific Human Rights topics • Perfect binding • Glossy, full color • Cover: C2S 180 • Inside: C2S 100 • Height: 9" • Length: 6"	The UN Convention on the Rights of the Child (50 pages)	200 pcs	
	Gender Sensitivity Training Manual (35 pages)	200 pcs	
	Human Rights in Crisis and Conflict Situation (25 pages)	200 pcs	
	Training Module on Mainstreaming the Monitoring of Economic, Social and Cultural Rights on CHR (44 pages)	200 pcs	
	Delivery Terms: Supply and Delivery must be completed within four (4) weeks after receipt of Notice to Proceed (NTP) and provision of final design/layout/dummy of the subject procurement		
		TOTAL:	88,000.00

Your quotation/proposal must be submitted together with the attached reply slip on or before 12:00NN of September 22, 2020 in a sealed bid envelope at the 3rd Floor, General Administration Office-Procurement Division, CHR Central Office, SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman, Quezon City or through email address gojustprocurement.chr2020@gmail.com.

Should you have concerns, you may contact the Procurement Division at telefax no. 936-6107 or 09178571607 or at the email address written above.

The CHR reserves the right to reject any and all quotations/bids, to annul the procurement process, declare a failure of bidding, to reject all quotations/bids at any time prior to contract award, or not to award the contract, without thereby incurring any liability to the affected bidder/s, and to accept only the offer that is most advantageous to the Government pursuant to Sec. 41 of the 2016 Revised IRR of RA 9184.

Truly yours,

(Original signed)

ONESIMO L. CUYCO

Chairman

Special Bids and Awards Committee

REPLY SLIP

PROCUREMENT: **Printing and Publication of IEC Materials for Human Rights Activities
(Brochures and Booklets)**

REQUEST FOR QUOTATION NO. : **09-175, s. 2020**

September ____, 2020

ONESIMO L. CUYCO
Chairman
Special Bids and Awards Committee,
Commission on Human Rights, 3rd Floor,
General Administrative Office, SAAC Building,
U.P. Complex, Commonwealth Avenue,
Diliman, Quezon City

Dear Mr. Cuyco:

This is to submit the following bid quotation/proposal for the subject procurement with a total bid price of _____ **Pesos (PhP_____00)**, inclusive of all existing and appropriate government taxes and charges:

Quantity	Unit	Description

• Delivery Terms:	Comply
Supply and Delivery must be completed within four (4) weeks after receipt of Notice to Proceed (NTP) and provision of final design/layout/dummy of the subject procurement	

I hereby certify that the above bid quotation/proposal is true and correct, and I accept the rights of the Commission on Human Rights, as the Procuring Entity, under Section 41 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Thank you.

Truly yours,

Name of Bidder	:	_____
Authorized Representative	:	_____
Designation/Position	:	_____
Address	:	_____
Telephone No./Mobile No.	:	_____
Email address	:	_____
TIN No	:	_____
Landbank Account Name	:	_____
Landbank Account Number	:	_____
PhilGEPS Registration No.	:	_____
Signature	:	_____