



REPUBLIKA NG PILIPINAS
KOMISYON SA MGA KARAPATANG PANTAO

REQUEST FOR QUOTATION

September 7, 2020

Dear Sir/Madam:

Greetings from the Commission on Human Rights!

The Commission on Human Rights (CHR), through its Bids and Awards Committee for Goods and Services (BAC-GS), will Procure the Supply, Delivery and Installation – Customization of CHR Media Van through Section 53.9 Negotiated Procurement – Small Value Procurement of the Updated 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184 with an Approved Budget for the Contract (ABC) of **One Million Pesos (PHP 1,000,000.00)** under the approved 2020 GOJUST Fund pursuant to the 2020 CHR Annual Procurement Plan (APP).

DESCRIPTION AND SCOPE OF SERVICES:

Technical Requirements for the Supply, Delivery and Installation – Customization of CHR Media Van:

1) Power System:

- Electrical layout for interior LED lighting, AC outlets for charging equipment and laptops
- 1 kVA Inverter
- Dual battery system with Isolator
- Upgrade current Alternator of the Toyota Grandia
- Portable ¾ horsepower generating set
- Solar panel
- AC breaker, plug and Royal cable (15 meters) for external power tap (to plug into AC power source – building or generator, when parked)

2) Safety and Health:

- Water dispenser, cup holders
- First Aid box
- Storage compartment for food/provisions enough for 3 days
- Dual camera dash-cam/recorder
- Tinted windows for privacy and interior darkening for editing use
- Fire extinguisher
- Portable potty seat (removable)

3) Interior Functionality:

- LED TV (center-overhead, with custom bracket/frame)
- HDMI, VGA connection to side table
- Sound bar/ speaker system
- Side table – for editor/writer
- WiFi and Internet connectivity via 4G/LTE modem
- Digital TV tuner

CHR: Dignidad ng lahat

- Multi-format media player with ample storage (1TB at least)
- Leather or fabric interior panels and seat covers to aid in soundproofing
- Necessary partitions, seating and storage compartments for audio-visual production equipment (cameras, tripods, lights, stands, cables)

4) Exterior Accessories:

- Side mounted manually retractable awning/ canopy with detachable screen mosquito net/ protector
- 1 set folding table with chairs
- Roof/ cross bar mounted exterior lights – front, rear and side facing roof rack/ basket with tie downs;
- 30-gallon water tank installed at the top load
- Replacement to 15-inch rims with 225/70 R25 tires for Toyota Grandia

5) Additional Capability:

- Mid-range compact photo/video drone – HD capable recording – compact quadcopter with integrated camera and motorized stabilization; 12MP photos, 1080p Full HD videos; 31 mph top speed, at least 15 minutes of flight time, Vision-based & GPS navigation for outdoor or indoor use, and a 3D obstacle-detection system.

***NOTE: Please see attached Terms of Reference (ToR) for more details**

Your quotation/proposal must be submitted together with the attached reply slip on or before 05:00 PM of September 14, 2020 in a sealed bid envelope at the 3rd Floor, General Administration Office-Procurement Division, CHR Central Office, SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman, Quezon City or through email address procurement.chr@gmail.com.

The CHR reserves the right to reject any and all quotations/bids, to annul the procurement process, declare a failure of bidding, to reject all quotations/bids at any time prior to contract award, or not to award the contract, without thereby incurring any liability to the affected bidder/s, and to accept only the offer that is most advantageous to the Government pursuant to Sec. 41 of the 2016 Revised IRR of RA 9184.

Truly yours,


ATTY. HOMERO MATTHEW P. RUSIANA
 Chairperson, Bids and Awards Committee
 for Goods and Services (BAC-GS)

REPLY SLIP

PROCUREMENT : _____
 REQUEST FOR QUOTATION NO. : 09-144, s. 2020

Sept. ____, 2020

Ms. Baby Catherine B. Cruz

Chief Administrative Officer
 Procurement Division, Commission on Human Rights
 3rd Floor, General Administrative Office
 Procurement Division, SAAC Building,
 U.P. Complex, Commonwealth Avenue,
 Diliman, Quezon City

Dear Ms. Cruz:

This is to submit the following bid quotation/proposal for the subject procurement with a total bid price of _____ **Pesos (PhP)** _____ .00), inclusive of all existing and appropriate government taxes and charges:

Quantity	Unit	Description

I hereby certify that the above bid quotation/proposal is true and correct, and I accept the rights of the Commission on Human Rights, as the Procuring Entity, under Section 41 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Thank you.

Truly yours,

Name of Bidder : _____
Authorized Representative : _____
Designation/Position : _____
Address : _____
Telephone No./Mobile No. : _____
Email address : _____
PhilGEPS Registration No. : _____
Signature : _____
TIN : _____
LAND BANK ACCOUNT Name/No. : _____

CHR: Dignidad ng lahat

Commonwealth Avenue, U.P. Complex, Diliman 1101 Quezon City Philippines
 Tel. Nos. (02) 294 8704 (02) 925 3886

TERMS OF REFERENCE

Procurement of a Supplier for the Design, Supply, Delivery and Customization of the CHR Media Van

I. BACKGROUND

The Commission on Human Rights is looking for a qualified and competent contractor for the design, supply, delivery and customization of the Commission on Human Rights 2018 Toyota Grandia Commuter Van to a Media Van.

II. OBJECTIVES

The objective of this procurement project is to obtain the services of a legitimate, reputable and experienced supplier who can Design, Supply and Install the interior and exterior components for the modification of the Commission on Human Rights 2018 Toyota Grandia Commuter Van.

III. DESCRIPTION AND SCOPE OF SERVICES

Technical Requirements and Specifications of the Design and the Customization:

1) Power System:

- Electrical layout for interior LED lighting, AC outlets for charging equipment and laptops
- 1 kVA Inverter
- Dual battery system with Isolator
- Upgrade current Alternator of the Toyota Grandia
- Portable ¾ horsepower generating set
- Solar panel
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- Side mounted manually retractable awning/ canopy with detachable screen mosquito net/ protector
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- = 30-gallon water tank installed at the top load
- Replacement to 15-inch rims with 225/70 R25 tires for Toyota Grandia

Additional Capability:

- Mid-range compact photo/video drone – HD capable recording – compact quadcopter with integrated camera and motorized stabilization; 12MP photos, 1080p Full HD videos; 31 mph top speed, at least 15 minutes of flight time, Vision-based & GPS navigation for outdoor or indoor use, and a 3D obstacle-detection system.

IV. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract (ABC) for this procurement project is **One Million Pesos (Php 1,000,000.00) inclusive of tax.**

V. MODE OF PROCUREMENT

The mode shall be 53.9 Negotiated Procurement - Small Value Procurement based on the Updated 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184.

VI. DELIVERY AND INSPECTION

Delivery and completion of the requirements shall be within 30 working days or earlier upon issuance of Notice to Proceed (NTP).

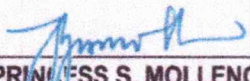
The CHR shall have the right to inspect and/or test the service provided to confirm conformity with the requirements.

Inspection and Acceptance Report from the CHR shall form part of the payment process as proof of compliance of the supplier on the requirements herein.

VII. PAYMENT TERMS


A Thirty Percent (30%) mobilization fee shall be paid upon signing of the Contract and submission of the Work Program based on the contract period. Fifty Percent (50%) shall be paid upon partial completion of at least 50% of the customization work per Work Program. The remaining balance of twenty percent (20%) shall be paid upon completion of work with a Certificate of Acceptance from the end-user and the Focal Commissioner.

Endorsed by:


PRINCESS S. MOLLEÑO
 OIC, Project Management Division


MARC LOUIS O. SIAPNO
 OIC, Strategic Communication Division

Recommending Approval:


KAREN S. GOMEZ-DUMPUT
 Focal Commissioner