



REPUBLIC OF THE PHILIPPINES
COMMISSION ON HUMAN RIGHTS

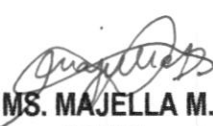
MINUTES OF MEETING


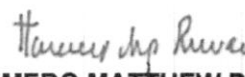
Wednesday September 16, 2020	1:30PM	3 rd Floor, Procurement Division, SAAC Building, UP Complex, Commonwealth Avenue, Diliman, Quezon City, Metro Manila
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Meeting Called By	Bids and Awards Committee for Goods and Services (BAC-GS)
Type of Meeting	BAC-GS Meeting via videoconference
Agenda Item	Presentation and Discussion on various Result of Bid Evaluation procured under Alternative Method of Procurement [Negotiated Procurement – Small Value Procurement (SVP)]
Reference Nos.	RFQ Nos. 07-135 (Various Inks), 07-137 (TOKENS, CHR IEC, and COLLATERALS), and 06-116 (TOKENS, CHR IEC/ COLLATERALS)
Attendees	<p>BAC-GS Atty. Homero Matthew P. Rusiana – Chairperson Dr. Renante A. Basas – Vice-Chairperson Atty. Richard E. Laron– Member Ms. Prudencia S. Molina – Member Ms. Princess S. Molleno - Member/End-User Mr. Marc Louis O. Siapno – Member/End-User</p> <p>BAC Secretariat: Ms. Baby Catherine B. Cruz – Chief Admin. Officer, Procurement Division (PD) Ms. Maria Teresa G. Antazo – AO V, PD Ms. Anna Liza L. Dela Cruz – AO V, PD Ms. Maria Cecilia Antonette D. Mangondato – AO IV, PD Ms. Majella M. Delfin – Gojust PO</p>
Call of Order	<ul style="list-style-type: none"> The BAC-GS together with the BAC-TWG, End-Users, and BAC Secretariat convened on September 16, 2020 by virtue of the Notice of Meeting on September 15, 2020 There being a quorum, the meeting was called to order by the BAC-GS Chairperson at 1:30 PM. The Chairperson acknowledged the presence of those present in the meeting via videoconference. Thereafter, he asked the Head of BAC Secretariat to go over the agenda items to be discussed as presented in the notice of meeting. The Head of the BAC Secretariat presented the items to be discussed, and further said that there were “other matters” to be discussed, particularly the presentation and discussion on various results of bid evaluation conducted by representatives from End-user which were processed through Section 53.9 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184 – SVP following the rules and

	regulations, and procedure under <i>Annex "H"</i> (Consolidated Guidelines on Alternative Methods of Procurement) of the same procurement law.						
Highlights of Activity	<ul style="list-style-type: none"> The BAC Chairperson asked the BAC Secretariat to proceed with the agenda no. 1 those processed through Small Value Procurement. Thus, the BAC Secretariat mentioned the foregoing procurement requirements/projects that were processed through SVP with corresponding recommendations from the concerned End-user, and wherein BAC-GS deliberated upon and gave their respective unanimous recommendations to the Head of Procuring Entity (HoPE), to wit: 						
	<table> <tr> <th>Procurement Requirement/Project</th><th>Result of Bid Evaluation conducted by concerned End-user</th><th>Recommendation of BAC-GS to the HoPE</th></tr> <tr> <td>1) Procurement of Supply and Delivery of various inks</td><td> <ul style="list-style-type: none"> XEFAK ENTERPRISES submitted a bid proposal that is compliant and responsive to the required technical specifications and within the Approved Budget for the Contract (ABC) <ul style="list-style-type: none"> End-User: OED-SCD ABC: PhP 120,000.00 Financial Bid Proposal: PhP116,850.00 BAC specific instruction: Xefar Enterprises to provide Certification that they can deliver within the period they specified in their bid proposal. Other bidders that submitted bid proposals that are not responsive with respect to delivery period, some beyond the ABC, some beyond the deadline for submission of bids): <ol style="list-style-type: none"> Advance Solutions, Inc. [can deliver within 30-45 days from receipt of Notice to Proceed (NTP)] Columbia Technologies, Inc. [can deliver within 30-45 days from receipt of Notice to Proceed (NTP)] Sunshine Officelink Ventures Corp (submitted financial bid exceeding the ABC) Ban Bee Commercial Co., Inc. (submitted bid beyond the deadline of submission of bid proposal) Quartz Business Products Corporation (submitted bid beyond the deadline of submission of bid </td><td> <ul style="list-style-type: none"> Recommend the Award of Contract to XEFAR ENTERPRISES in the amount of PhP116,850.00 for being determined to be the Single Calculated Responsive Bid (SCRB) pursuant to Section 37.1.1 of the Revised 2016 IRR of RA 9184 </td></tr> </table>	Procurement Requirement/Project	Result of Bid Evaluation conducted by concerned End-user	Recommendation of BAC-GS to the HoPE	1) Procurement of Supply and Delivery of various inks	<ul style="list-style-type: none"> XEFAK ENTERPRISES submitted a bid proposal that is compliant and responsive to the required technical specifications and within the Approved Budget for the Contract (ABC) <ul style="list-style-type: none"> End-User: OED-SCD ABC: PhP 120,000.00 Financial Bid Proposal: PhP116,850.00 BAC specific instruction: Xefar Enterprises to provide Certification that they can deliver within the period they specified in their bid proposal. Other bidders that submitted bid proposals that are not responsive with respect to delivery period, some beyond the ABC, some beyond the deadline for submission of bids): <ol style="list-style-type: none"> Advance Solutions, Inc. [can deliver within 30-45 days from receipt of Notice to Proceed (NTP)] Columbia Technologies, Inc. [can deliver within 30-45 days from receipt of Notice to Proceed (NTP)] Sunshine Officelink Ventures Corp (submitted financial bid exceeding the ABC) Ban Bee Commercial Co., Inc. (submitted bid beyond the deadline of submission of bid proposal) Quartz Business Products Corporation (submitted bid beyond the deadline of submission of bid 	<ul style="list-style-type: none"> Recommend the Award of Contract to XEFAR ENTERPRISES in the amount of PhP116,850.00 for being determined to be the Single Calculated Responsive Bid (SCRB) pursuant to Section 37.1.1 of the Revised 2016 IRR of RA 9184
Procurement Requirement/Project	Result of Bid Evaluation conducted by concerned End-user	Recommendation of BAC-GS to the HoPE					
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		proposal)	
		<ul style="list-style-type: none"> Hence, XEFAR Enterprises submitted the Single Calculated bid (SCB). 	
	2) Procurement of Supply and Delivery of tokens, CHR IEC/ Collaterals	<ul style="list-style-type: none"> QVIVID PRINTING SERVICES submitted a bid proposal that is compliant and responsive to the required technical specifications and within the ABC It is the lone bidder The items of this procurement project includes cap, lanyard, pencil, ribbon and gift wrapper. End-User: OED-SCD ABC: PhP 115,000.00 Financial Bid Proposal: PhP110,250.00 	<ul style="list-style-type: none"> Recommend the Award of Contract to QVIVID PRINTING SERVICES in the amount of PhP110,250.00 for being determined to be the SCRB pursuant to Section 37.1.1 of the Revised 2016 IRR of RA 9184
	3) Procurement of Supply and Delivery of tokens, CHR IEC/ Collaterals	<ul style="list-style-type: none"> QVIVID PRINTING SERVICES submitted a bid proposal that is compliant and responsive to the required technical specifications and within the ABC. It is a lone bidder. Items included in this procurement project are Calling cards, CHR pin, foldable fans, Eco bag/tote bag, stickers, USB Keychain, T-shirt, and CHR Notebook. End-User: OED-SCD ABC: PhP 790,000.00 Financial Bid Proposal: PhP779,325.00 Other bidder that submitted bid proposal; 1. AIEN Printshoppe 	<ul style="list-style-type: none"> Recommend the Award of Contract to QVIVID PRINTING SERVICES in the amount of PhP779,325.00 for being determined to be the SCRB pursuant to Section 37.1.1 of the Revised 2016 IRR of RA 9184
	4) Procurement of Supply, Delivery and Installation of Lighting Equipment for the Commission on Human Rights	<ul style="list-style-type: none"> FLORIDA AND CO. HOMEBUILDERS ASSOCIATION submitted a bid proposal that is compliant and responsive to the required technical specifications and within the ABC as reported by the end-user; It is a lone bidder. However, an item was raised by the end-user re: the lone bidder's proposal which reads as "charges per unit." The Request for Quotation (RFQ) requires "charges per unit" while the Terms of Reference (TOR) mentions "chargers per unit". Upon discussion, it was revealed that it was just a typographical error on the RFQ, thus the BAC Secretariat clarified with the bidder through a phone call 	<ul style="list-style-type: none"> The BAC accepted the explanation by the bidder. Recommend the Award of Contract to FLORIDA AND CO. HOMEBUILDERS ASSOCIATION in the amount of PhP 249,000.00 for being determined to be the SCRB pursuant to Section 37.1.1 of the Revised 2016 IRR of RA 9184

		<p>what was their intention in the proposal. The bidder said that they understood that the requirement needed was "chargers per unit" but just followed what was indicated in the RFQ that reads "charges per unit";</p> <ul style="list-style-type: none"> • End-User: OED-SCD • ABC: PhP 250,000.00 • Financial Bid Proposal: PhP249,000.00 	
	5) Procurement of the Supply, Delivery and Installation – Customization of CHR Media Van	<ul style="list-style-type: none"> • Only RESCUE BOY ASIA CORP. submitted a bid proposal that is within the Approved Budget for the Contract (ABC) but failed to comply with the qualification requirement. • It did not provide proposal for some technical specifications. Thus, their bid proposal was considered not responsive, hence, disqualified. • End-User: OED-SCD • ABC: PhP 1,000,000.00 	<ul style="list-style-type: none"> • Recommend a Failure Bidding pursuant to Section 35.1(c) "All bids are post-disqualified" of the Revised IRR of RA 9184, and Recommend its Re-bidding should the funding still be available.
	6) Procurement of the Supply and Delivery of Covid-19 Response Items (Personal Protective Equipment)	<ul style="list-style-type: none"> • ZHUJAR MFG., INC. submitted a bid proposal that is compliant and responsive to the required technical specifications and within the ABC. • It is alone bidder. • End-User: PMD • ABC: PhP 60,000.00 • Financial Bid Proposal: PhP 58,560.00 	<ul style="list-style-type: none"> • Recommend the Award of Contract to ZHUJAR MFG., INC. in the amount of PhP 58,560.00 for being determined to be the SCRB pursuant to Section 37.1.1 of the Revised 2016 IRR of RA 9184
Adjournment	<ul style="list-style-type: none"> • There being no other matters to be discussed, the meeting was adjourned for this section of the agenda items. 		
Certification	<ul style="list-style-type: none"> • We certify that the foregoing is true account of the presentation and discussion on various results of bid evaluation conducted by concerned End-users including the corresponding recommendations of BAC-GS to the HoPE which was held on September 16, 2020. 		
Prepared By	<p style="text-align: center;">  MS. MAJELLA M. DELFIN BAC Secretariat Procurement Division </p>		

Noted By	 MS. BABY CATHERINE B. CRUZ Head, BAC Secretariat Chief Administrative Officer Procurement Division
Certified Correct	 ATTY. HOMERO MATTHEW P. RUSIANA Chairperson, Bids and Awards Committee for Goods and Services and Director IV, Prevention Cluster