



REPUBLIC OF THE PHILIPPINES
COMMISSION ON HUMAN RIGHTS

REQUEST FOR QUOTATION

RFQ No. 2025-GJ2-02-19

March 10, 2025

Dear **Sir/Madam**:

Greetings from the Commission on Human Rights!

The Commission on Human Rights (CHR), through its General Administration Office – Project Management Division (GAO - PMD), intends to apply the sum of One Million Seven Hundred Eighty-Five Thousand Pesos (PhP1,785,000.00.00) for the **Procurement of Supply and Delivery of Various ICT Equipment for the Commission on Human Rights** through Section 53.9 Negotiated Procurement – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184. The specifications and requirements are attached for your reference.

The detailed technical specifications are as follows:

MINIMUM TECHNICAL SPECIFICATIONS	
1 Unit of High-end Tablet Computer with pen/stylus and keyboard (same brand)	
Processor	CPU At least 9-core and GPU At least 10-core
Storage	At least 256GB
Display	13"
Dimensions	Width: 8.48 inches (215.5 mm) Height: 11.09 inches (281.6 mm) Depth: 0.20 inch (5.1 mm)
Speakers	Four speaker audio
Camera	12MP Wide camera, f/1.8 aperture Digital zoom up to 5x
Microphones	Studio-quality four-mic array for calls, video recording, and audio recording
Connector	USB-C connector
Power and Battery	Built-in 38.99-watt-hour rechargeable lithium-polymer battery
Inclusion	With Pen/Stylus and Portable Keyboard (same brand)

Warranty	At least 1-year warranty on parts and services
Certification	Environmental Compliance Certificate (ECC) (Such as but not limited to Energy Star, RoHS, CE, or its equivalent)

8 Units of Mid-range Tablet Computers with pen/stylus (same brand)

Minimum Specifications	
Processor	CPU At least 8-core and GPU At least 9-core
Storage	At least 128GB
Display	11"
Dimensions	Width: 7.02 inches (178.5 mm) Height: 9.74 inches (247.6 mm) Depth: 0.24 inch (6.1 mm)
Speakers	With built-in speakers
Camera	12MP Wide camera, f/1.8 aperture Digital zoom up to 5x
Microphones	Dual microphones for calls, video recording, and audio recording
Inclusion	With Pen/Stylus (same brand)
Connector	USB-C connector
Power and Battery	Built-in 28.93-watt-hour rechargeable lithium-polymer battery
Warranty	At least 1-year warranty on parts and services
Certification	Environmental Compliance Certificate (ECC) (Such as but not limited to Energy Star, RoHS, CE, or its equivalent)

2 Units of Mid-range Laptop Computers with Mouse (same brand)

Minimum Specifications	
Processor	CPU At least 8-core and GPU At least 8-core
Storage	At least 256GB
Memory	At least 8GB
Display	13.6"
Wireless Network Interface	Wi-Fi and Bluetooth
Camera	Built-in camera
Size and Weight	Height: 1.13cm Width: 30.41cm Depth: 21.5cm Weight: 1.24kg5
Microphone/Speaker	Built-in mic and speaker
Inclusion	With Mouse (same brand)

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Warranty	At least 1-year warranty on parts and services
Certification	Environmental Compliance Certificate (ECC) (Such as but not limited to Energy Star, RoHS, CE, or its equivalent)

5 Units of High-end Laptop Computers with Mouse (same brand)

Minimum Specifications

Processor	CPU At least 10-core and GPU At least 10-core
Storage	At least 1TB SSD
Memory	At least 24GB
Display	14.2"
Wireless Network Interface	Wi-Fi and Bluetooth
Camera	Built-in camera
Size and Weight	Height: 1.55cm Width: 31.26cm Depth: 22.5cm Weight: 1.24kg5
Microphone/Speaker	Built-in mic and speaker
Inclusion	With Mouse (same brand)
Warranty	At least 1-year warranty on parts and services
Certification	Environmental Compliance Certificate (ECC) (Such as but not limited to Energy Star, RoHS, CE, or its equivalent)

11 MS Office Perpetual License

Minimum Specifications

Includes	Word, Excel, and PowerPoint
Compatibility	Must be compatible with the Laptop above

Delivery Term: Thirty (30) Calendar Days upon receipt of NTP

Place of Delivery: Commission on Human Rights SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman Quezon City

II. COMPANY QUALIFICATION:

- Engaged in the business of Supply and Delivery of ICT Equipment

III. WARRANTY

- At least a one-year warranty for parts and services.

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- The supplier shall guarantee that the delivered ICT equipment is free from manufacturing defects. If any latent defects arise within the one (1) year warranty period, the supplier shall be responsible for rectifying them at no additional cost.

IV. DELIVERY & FUNCTIONAL INSPECTION

- Delivery of the equipment shall be thirty (30) calendar days or earlier upon receipt of notice to proceed.
- The supplier must provide technical support during the warranty period.
- Inspection and Acceptance Report from the CHR shall form part of the payment process as compliance of the supplier on the required specifications of the equipment.

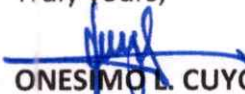
V. MAINTENANCE / TECHNICAL SUPPORT

- During the warranty period, the supplier shall provide technical support within 24 hours upon knowledge of the problem with the equipment.
- On-site support must be available when the on-call support cannot solve the problem.
- The winning bidder must shoulder all expenses of the technical person(s) who will be providing the technical services on-site.
- All components beyond repair shall be replaced at no additional cost during the warranty period.
- The winning bidder shall get the defective unit within 24 hours at the CHR Central Office upon knowledge of the unit's availability.
- The replacement for the defective unit shall be delivered at the CHR Central Office within seven (7) working days except with justifiable reason.

If interested, please submit your duly signed quotation with the documentary requirements on or before **3:00PM, March 14, 2024** at Procurement Division, CHR Central Office, SAAC Building U.P. Complex, Commonwealth Avenue, Diliman, Quezon City, or through e-mail address, procurement@chr.gov.ph. For any clarification, you may contact us at mobile phone number 0917-8571607.

The CHR reserves the right to reject any and all quotations/bids, to annul the procurement process, declare a failure of bidding, to reject all quotations/bids at any time prior to contract award, or not to award the contract, without thereby incurring any liability to the affected bidder/s, and to accept only the offer that is most advantageous to the Government pursuant to Sec. 41 of the 2016 Revised IRR of RA 9184.

Truly yours,



ONESIMO L. CUYCO
Chairperson, BAC-CSIFAP /
Director, General Administration Office

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CHR Procurement through NP-SVP

TERMS & CONDITIONS:

1. Interested bidder/s are **highly encouraged** to use the attached prescribed format of Quotation which may be printed in the company letterhead;
2. Quotation shall be submitted together with a copy of the following documentary requirements on or before the scheduled deadline of submission as stated in the RFQ. **Late submission shall not be accepted:**
 - a. 2024 Business / Mayor's Permit
 - b. PhilGEPS Registration

Winning bidder will be required to submit a notarized Omnibus Sworn Statement.

3. The Approved Budget for the Contract (ABC) is the ceiling price. Quotation/s exceeding the ABC shall be disqualified pursuant to Section 31.0 of the 2016 IRR of R.A. 9184;
4. Failure to comply with **any** of the technical specifications / requirements will disqualify the quotation;
5. Price quotations shall be in Philippine currency, inclusive of all government taxes, duties and levies;
6. Price validity period shall be minimum of Sixty (60) days from the date of bid submission;
7. Winning bidder will be determined to have submitted the Lowest Calculated Responsive Bid (LRCB). In case of tie, the CHR shall apply the tie-breaking method of "toss a coin" through online coin flipper;
8. Payment shall be made through Land Bank of the Philippines' LDDAP-ADA / Bank Transfer facility within fifteen (15) calendar days after the complete delivery and submission of the required documents. For other banking institution, corresponding bank transfer fee shall be charged against the creditor's account.


MARIA TERESA G. ANTANO
 Head, BAC Secretariat /
 Chief, GAO-Procurement Division

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REPUBLIC OF THE PHILIPPINES
COMMISSION ON HUMAN RIGHTS

QUOTATION

PROCUREMENT: Supply and Delivery of Various ICT Equipment for the Commission on Human Rights

RFQ NO. : 2025-GJ2-03-19

Date: _____

THE BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES, INFRASTRUCTURE AND FOREIGN ASSISTED PROJECTS (BAC-CSBIFAP)

c/o Procurement Division
Commission on Human Rights
3rd Floor, SAAC Building,
U.P. Complex, Commonwealth Avenue,
Diliman, Quezon City

Sir/Madam:

This is to submit our quotation for the subject procurement with a total bid price of _____ Pesos (Php _____),

inclusive of all existing and appropriate government taxes and charges:

MINIMUM TECHNICAL SPECIFICATIONS		Technical Specification Offer (Mandatory Field)
1 Unit of High-end Tablet Computer with pen/stylus and keyboard (same brand)		
Processor	CPU At least 9-core and GPU At least 10-core	
Storage	At least 256GB	
Display	13"	
Dimensions	Width: 8.48 inches (215.5 mm) Height: 11.09 inches (281.6 mm) Depth: 0.20 inch (5.1 mm)	
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Camera	12MP Wide camera, f/1.8 aperture Digital zoom up to 5x	
Microphones	Studio-quality four-mic array for calls, video recording, and audio recording	
Connector	USB-C connector	
Power and Battery	Built-in 38.99-watt-hour rechargeable lithium-polymer battery	
Inclusion	With Pen/Stylus and Portable Keyboard (same brand)	
Warranty	At least 1-year warranty on parts and services	
Certification	Environmental Compliance Certificate (ECC) (Such as but not limited to Energy Star, RoHS, CE, or its equivalent)	

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Storage	At least 256GB	
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Camera	Built-in camera	
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Warranty	At least 1-year warranty on parts and services	
Certification	Environmental Compliance Certificate (ECC) (Such as but not limited to Energy Star, RoHS, CE, or its equivalent)	

11 MS Office Perpetual License		
Minimum Specifications		
Includes	Word, Excel, and PowerPoint	
Compatibility	Must be compatible with the Laptop above	

Financial Offer:

Quantity / Items	Unit Price per Pieces	Total Price per Item
1 Unit of High-end Tablet Computer with pen/stylus and keyboard (same brand)		
8 Units of Mid-range Tablet Computers with pen/stylus (same brand)		
2 Units of Mid-range Laptop Computers with Mouse (same brand)		
5 Units of High-end Laptop Computers with Mouse (same brand)		
11 MS Office Perpetual License		
TOTAL OFFERED QUOTATION:		
In Words:		In Figures:
_____		_____
_____		_____

I hereby certify that this quotation is true and correct, and I accept the rights of the Commission on Human Rights, as the Procuring Entity, under Section 41 of 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

I further certify that (name of company) is not blacklisted or not allowed to participate in the bidding of all government projects.

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Truly yours,

Bidder (Company Name) : _____
Address : _____
Authorized Representative : _____
Designation/Position : _____
Telephone No./Mobile No. : _____
Email Address : _____
PhilGEPS Registration No. : _____
Tax Identification No. (TIN) : _____
Signature : _____

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