



REPUBLIC OF THE PHILIPPINES
COMMISSION ON HUMAN RIGHTS

REQUEST FOR QUOTATION
PRFQ No. 2025-GJ2-04-33A

April 30, 2025

Dear Sir/Madam:

Greetings from the Commission on Human Rights!

The Commission on Human Rights (CHR), through its General Administration Office – Project Management Division (GAO - PMD), intends to apply the sum of **Two Hundred Twenty-Four Thousand (Php 224,000.00)** for the **PROCUREMENT OF OFFICE FURNITURE FOR PD AND R09** through Other: Foreign Fund Procurement.

The detailed technical specifications are as follows:

Unit	Quantity	MINIMUM TECHNICAL SPECIFICATIONS
Conference Table		
Pcs	2	<ul style="list-style-type: none">Center Grommet for Cable Management – CO and Lan OutletAdjustable floor Levelers (Leveling Glides)HPL Hardboard for heat and scratch resistanceD-nut Metal to Metal connection for durability and easy re-installationMaterials: 25mm MFC Engineered board, powder coated metal in PVC Chamfer Profile2x2 Tubular Frame schedule 1.5 Leg Frame MaterialsColor/s: Hazelnut + WhiteDimension: (L x W x H): 180cm x 90cm x 75 cm
Drawer Mobile Pedestal		
Pcs	12	<ul style="list-style-type: none">Mobile Pedestal (Light Grey or Beige Color or Equivalent Light Color)3 Drawer Mobile Pedestal with Central LockPVC Top Panel with Powder coated Finished Steel Body (Ga20 Thickness)With File Drawers and Pencil Tray and 5 Pcs Nylon Caster WheelsDimension: Min. 40W x 56D x 65H cm
Conference Chair / Visitor Chair		
pcs	12	<ul style="list-style-type: none">Leg Frame / Cross rail / Round bar: Aluminum, Chrome CoatedBackrest: Polypropylene in black or Equivalent Dark ColorSeat: Leatherette Black or Equivalent Dark ColorTested for Min. 110kg (243 lb)
Delivery Term: Ten (10) Calendar Days upon approval of Sample Product		

Deliverable: The sample product are subject to the final confirmation of GAO - PMD
Place of Delivery: Commission on Human Rights SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman Quezon City
Note: Please see attached design and specification

If interested, please submit your duly signed quotation with the documentary requirements on or before **10:00AM, May 2, 2025** at Procurement Division, CHR Central Office, SAAC Building U.P. Complex, Commonwealth Avenue, Diliman, Quezon City, or through e-mail address, procurement@chr.gov.ph. For any clarification, you may contact us at mobile phone number 0917-8571607.

The CHR reserves the right to reject any and all quotations/bids, to annul the procurement process, declare a failure of bidding, to reject all quotations/bids at any time prior to contract award, or not to award the contract, without thereby incurring any liability to the affected bidder/s.


PRINCESS S. MOLLEÑO
Chief, GAO - Project Management Division



REPUBLIC OF THE PHILIPPINES
COMMISSION ON HUMAN RIGHTS

CHR Procurement through Foreign Funded Procurement

TERMS & CONDITIONS:

1. The Approved Budget for the Contract (ABC) is the ceiling price. Quotation/s exceeding the ABC shall be disqualified;
2. Quotation/Proposal shall be submitted together with a copy of the following documentary requirements on or before the scheduled deadline of submission as stated in the RFQ. Late submissions shall not be accepted:
 - a. 2025 Business / Mayor's Permit
 - b. Reply Slip (pls see attached format)
 - c. The winning bidder will be required to submit the OMNIBUS SWORN STATEMENT prior to the award of the contract:
3. Failure to comply with any of the technical specifications/requirements will disqualify the quotation;
4. Price quotations shall be in Philippine currency, inclusive of all government taxes, duties, and levies;
5. Price validity period shall be a minimum of Thirty (30) days from the date of bid submission;
6. Winning bidder will be determined to have submitted the Lowest Calculated Responsive Bid (LCRB). In case of a tie, the CHR shall apply the tie-breaking method of "toss a coin" through an online coin flipper;
7. Payment shall be made through the Land Bank of the Philippines' LDDAP-ADA / Bank Transfer facility within fifteen (15) calendar days after the complete delivery and submission of the required documents. For other bank institutions, the corresponding bank transfer fee shall be charged against the creditor's account.

PRINCESS S. MOLLEÑO

Chief, GAO - Project Management Division

CHR ng lahat: Naglilingkod maging sino ka man

Commonwealth Avenue, U.P. Complex, Diliman, Quezon City, Philippines 1101

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REPUBLIC OF THE PHILIPPINES
COMMISSION ON HUMAN RIGHTS

Reply Slip

PROCUREMENT: PROCUREMENT OF OFFICE FURNITURE FOR PD AND R09

RFQ NO.: 2025-GJ2-04-33A

Date: _____

GOJUST 2 Procurement Committee
Through the Project Management Division
/ Procurement Division
Commission on Human Rights
2nd Floor, SAAC Building,
U.P. Complex, Commonwealth Avenue,
Diliman, Quezon City

Sir/Madam:

This is to submit our quotation for the subject procurement with a total bid price of
_____ Pesos (Php _____),
inclusive of all existing and appropriate government taxes and charges:

MINIMUM TECHNICAL SPECIFICATIONS	TECHNICAL SPECIFICATIONS OF OFFER (MANDATORY FIELD)
CONFERENCE TABLE	
<ul style="list-style-type: none">Center Grommet for Cable Management – CO and Lan OutletAdjustable floor Levelers (Leveling Glides)HPL Hardboard for heat and scratch resistanceD-nut Metal to Metal connection for durability and easy re-installationMaterials: 25mm MFC Engineered board, powered coated metal in PVC Chamfer Profile2x2 Tubular Frame schedule 1.5 Leg Frame MaterialsColor/s: Hazelnut + WhiteDimension: (L x W x H): 180cm x 90cm x 75 cm	

CHR ng lahat: Naglilingkod maging sino ka man

DRAWER MOBILE PEDESTAL	
<ul style="list-style-type: none">• Mobile Pedestal (Light Grey or Beige Color or Equivalent Light Color)• 3 Drawer Mobile Pedestal with Central Lock• PVC Top Panel with Powder coated Finished Steel Body (Ga20 Thickness)• With File Drawers and Pencil Tray and 5 Pcs Nylon Caster Wheels• Dimension: Min. 40W x 56D x 65H cm	
CONFERENCE CHAIR / VISITOR CHAIR	
<ul style="list-style-type: none">• Leg Frame / Cross rail / Round bar: Aluminum, Chrome Coated• Backrest: Polypropylene in black or Equivalent Dark Color• Seat: Leatherette Black or Equivalent Dark Color Tested for Min. 110kg (243 lb)	
Delivery Term: Thirty (30) Calendar Days upon approval of Sample Product	
Deliverable: The sample product is subject to the final confirmation of GAO - PMD	
Place of Delivery: Commission on Human Rights SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman Quezon City	

Financial Offer:

Quantity / Items	Unit Price per Pieces	Total Price per Item
CONFERENCE TABLE		
DRAWER MOBILE PEDESTAL		
CONFERENCE CHAIR / VISITOR CHAIR		
TOTAL OFFERED QUOTATION:		
In Words:		In Figures:
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I hereby certify that this quotation is true and correct, and I accept the rights of the Commission on Human Rights.

I further certify that (name of company) is not blacklisted or not allowed to participate in the bidding of all government projects.

Truly yours,

Bidder (Company Name)	:	
Address	:	
Authorized Representative	:	
Designation/Position	:	
Telephone No./Mobile No.	:	
Email Address	:	
PhilGEPS Registration No.	:	
Tax Identification No. (TIN)	:	
Signature	:	