



REPUBLIC OF THE PHILIPPINES
COMMISSION ON HUMAN RIGHTS

TECHNICAL SPECIFICATION

Procurement Project **PROCUREMENT OF SUPPLY, AND DELIVERY OF OFFICE FURNITURE**

Approved Budget for the Contract (ABC) **TWO HUNDRED TWENTY-FOUR THOUSAND - (Php224,000.00) (GOJUST2) Inclusive of Applicable Tax**

I. TECHNICAL SPECIFICATIONS AND PRICE SCHEDULE

Please refer to the attached reference photos and specifications.

II. SCOPE OF WORKS

A. Scope of work

The Contractor shall furnish all labor, materials, tools, and equipment, and perform all operations necessary to complete the project, Supply, Delivery, and Installation of Office Furniture for the CHR Central Office and Region 9 (Zamboanga), in accordance with the specifications subject to all terms and conditions of the Contract.

The work of the Contractor shall include but not be limited to the following:

- a) Supply, delivery, and installation of office furniture.
- b) Submittal of work and delivery permit form/s.
- c) Punch listing and Project turnover.
- d) Delivery Charge must be included in Costing or Bill of Quantity

B. Deliverables

The objective of this project is to supply, deliver, and install high-quality office furniture for CHR Central Office (Procurement Division) and Region 9(Zamboanga) Offices. This initiative aims to enhance the office environment by providing functional, ergonomic, and aesthetically pleasing furniture that supports productivity and employee well-being.

C. Project Duration

The project should be completed within Ten (10) calendar days from

the receipt of the Notice to Proceed (NTP).

III. COMPANY QUALIFICATIONS

1. With experience in supplying and delivery the items nationwide.

IV. PERSONNEL REQUIREMENTS

The Contractor shall provide an adequate number of duly qualified manpower to perform the class of work stated.

V. WARRANTY AND SUPPORT REQUIREMENTS

The following warranties shall be made by the Contractor:

1. One (1) year on workmanship and materials from project completion up to final acceptance or the defects liability period. The Contractor shall undertake the repair works, at his own expense, immediately from the time the CHR issued an order to undertake the repair for hidden defects determined that are attributed to the project, workmanship, quality of materials, etc. In case of failure or refusal to undertake the necessary repair works, the CHR shall be entitled to full reimbursement of expenses incurred therein upon demand.
2. Certificate of final acceptance shall be issued upon the Contractor's compliance with the Warranty requirements.

VI. TERMS OF PAYMENT

- **One-Time Payment** - will be processed and released subject to the submission of the following:

1. Delivery Receipts and Sales Invoice / Billing Statement

- **Payments** - Payment shall be processed within fifteen (15) calendar days upon receipt of statement billing with COMPLETE required documents. The Bank Transfer Fee shall be charged against the Contractor's/creditor's account, if any.