

BIDS AND AWARDS COMMITTEE FOR CONSULTING SERVICES, INFRASTRUCTURE AND FOREIGN ASSISTED PROJECTS (BAC-CSIFAP)

BID BULLETIN

FOR THE PROCUREMENT OF DATA PRIVACY CONSULTING SERVICES PROVIDER FOR THE COMMISSION ON HUMAN RIGHTS

This is to inform you of the clarifications made for the subject procurement which will become part and parcel of the bidding documents and for compliance by the prospective bidders, to wit:

I. TECHNICAL SPECIFICATIONS

	FROM:	TO:
For Lot 2 – Desktop Com	puters	
Page 2, 14 – Mandatory Requirements, and Terms of Reference	The consultancy service provider must be a National Privacy Commission (NPC) Accredited Institutional Privacy Trainer.	Remove this item from the mandatory requirements
Page 2, 14 – Criteria and rating system for shortlisting, and Terms of Reference	Please see the attached file	Please see the attached file
Manpower Requirements – Role and Qualifications (for all team members)	 Must hold ISO 27001 or 29100 certifications or be certified as Data Protection Officers – Accredited Compliance Evaluators (DPO-ACE) by the NPC. 	Must hold ISO 27001 or 29100 certifications.
Submission of Eligibility Documents for the shortlisting	 Expression of Interest and Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before 1:00PM of December 13, 2024 at the Commission on Human Rights, 3rdFloor, SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman, Quezon City. 	Expression of Interest and Eligibility documents of interested consultants must be duly received by the BAC Secretariat on or before 10:00AM of December 20, 2024 at the Commission on Human Rights, 3rdFloor, SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman, Quezon City.

CHR ng lahat: Naglilingkod maging sino ka man

For questions and/or clarifications, you may contact the BAC Secretariat c/o General Administration Office-Procurement Division through email address procurement.chr@gmail.com or telephone number 8936-6107 or mobile numbers 0999-9902138 (smart) or 0917-8571607 (globe).

Please be guided accordingly.

Issued this 13th day of December 2024, Quezon City, Philippines.

Very truly yours,

ONESIMO L. CUYCO

Chairperson, Bids and Awards Committee for Consulting Services, Infrastructure, and Foreign Assisted Projects (BAC-CSIFAP) and Director IV, General Administration Office

Criteria and rating system for shortlisting:

From:

The consultancy service provider n Institutional Privacy Trainer.	nust be a National Privacy Co	· · · (NIDO)		
	,	ommission (NPC)	Accredited	10%
Rating Scale				
Compliance	Rate			
Complied	10%			
Not Complied	Disqualified			
agency and another in a private co services, including the conduct of a date of bid submission and receipt. Bidders must submit certifications t	mpany, providing data proted a Privacy Impact Assessment	etion, compliance, (PIA), within five	and consultancy (5) years from the	30%
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			Disqualified	
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The consultancy service provider's be registered with the NPC.	processing systems and Date	a Protection Office	er (DPO) should	10%
Assessment (PIA) and Privacy Mar Management guidelines and proce	nagement Program (PMP), P		•	
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	Not Complied The consultancy service provider sagency and another in a private conservices, including the conduct of addate of bid submission and receipt. Bidders must submit certifications for the consultancy service provider's per registered with the NPC. Bidders must submit proof of regist Assessment (PIA) and Privacy Mar	Not Complied Disqualified The consultancy service provider should have completed at least agency and another in a private company, providing data protect services, including the conduct of a Privacy Impact Assessment date of bid submission and receipt. Bidders must submit certifications from previous clients regarding the mandator of the provided to the provide	Not Complied Disqualified The consultancy service provider should have completed at least one contract in a agency and another in a private company, providing data protection, compliance, services, including the conduct of a Privacy Impact Assessment (PIA), within five date of bid submission and receipt. Bidders must submit certifications from previous clients regarding the conduct of Figure 1. Bidders must submit certifications from previous clients regarding the conduct of Figure 2. Bidders must submit certifications from previous clients regarding the conduct of Figure 3. Bidders must submit certifications from previous clients regarding the conduct of Figure 3. Bidders must submit certifications from previous clients regarding the conduct of Figure 3. Bidders must submit product contracts (including the mandatory requirement) Mandatory Requirement: 1 in government agency and 1 in any other private company No completed contract in a government agency or any other private company The consultancy service provider's processing systems and Data Protection Office one registered with the NPC. Bidders must submit proof of registration, as well as evidence of their most recent Passessment (PIA) and Privacy Management Program (PMP), Privacy Manual, and Management guidelines and procedures. Rating Scale Compliance Rate Compliance Compliance Rate Compliance Compliance Compliance Compliance Compliance Compliance Compliance Compliance	Not Complied Disqualified The consultancy service provider should have completed at least one contract in a government agency and another in a private company, providing data protection, compliance, and consultancy services, including the conduct of a Privacy Impact Assessment (PIA), within five (5) years from the date of bid submission and receipt. Bidders must submit certifications from previous clients regarding the conduct of PIAs. Rating Scale No. of Completed Contracts Rate Has more than 5 completed contracts (including the mandatory requirement) 15% Mandatory Requirement: 1 in government agency and 1 in any other private company No completed contract in a government agency or any other private company Disqualified The consultancy service provider's processing systems and Data Protection Officer (DPO) should be registered with the NPC. Bidders must submit proof of registration, as well as evidence of their most recent Privacy Impact Assessment (PIA) and Privacy Management Program (PMP), Privacy Manual, and Breach Management guidelines and procedures. Rating Scale Compliance Rate Compliance Rate Compliance Compliance Rate Compliance Rate Compliance Compliance Rate Compliance Compliance Rate

Provided at least two (2) completed	capacity-building activities o	n Data Privacy, including:	25%
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Bidder must submit certifications fro	m previous clients for capaci	ty-building activities on Data	
Privacy.			
Rating Scale			
No. of Training Conducted	Rate		
More than 5	25%		
3 - 5	15%		
2	10%		
Below 2	Disqualified		
Total number of technical personnel e.g. Human Resources, etc.)			25%
Please submit a list of technical pos by the company.	illoris and their corresponding	g number of personner employed	
by the company.			
Rating Scale			
Rating Scale No. of Technical Person	nel Rate		
	nel Rate 25%		
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No. of Technical Person More than 10	25%		
No. of Technical Person More than 10 6 – 10	25% 15%	i	
No. of Technical Person More than 10 6 – 10 5	25% 15% 10%	1	

To:

Mandatory Requirements		Percentage
a) The consultancy service provider should have completed at least one contract in a agency and another in a private company, providing data protection, compliance, services, including the conduct of a Privacy Impact Assessment (PIA), within five date of bid submission and receipt.	and consultancy	30%
Bidders must submit certifications from previous clients regarding the conduct of Rating Scale	PIAs.	
No. of Completed Contracts	Rate	
Has more than 5 completed contracts (including the mandatory requirement)	30%	
Has 2 to 5 completed contracts (including the mandatory requirement)	20%	
rias 2 to 5 completed contracts (including the mandatory requirement)	20 /0	
Mandatory Requirement:	15%	

be registered with the NPC.	s processing systems and Data Protection Officer (DPO) should	d 15%
Assessment (PIA) and Privacy Ma Management guidelines and proce	stration, as well as evidence of their most recent Privacy Impac anagement Program (PMP), Privacy Manual, and Breach edures.	ıt
Rating Scale	Data	
Compliance	Rate	
Complied	10%	
Not Complied	Disqualified ed capacity-building activities on Data Privacy, including:	30%
Training on and conduct of d	a Privacy Impact Assessment (PIA) data breach drills from previous clients for capacity-building activities on Data	
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I No of Training Conducted	Dete	
No. of Training Conducted	Rate	
More than 5	30%	
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Passing Rate: 50%