



COMMISSION ON HUMAN RIGHTS
REPUBLIC OF THE PHILIPPINES

REQUEST FOR QUOTATION

RFQ No. 2022-10-GJ-011

October 25, 2022

Sir / Madam:

Greetings from the Commission on Human Rights! The CHR, through its Special Bids and Awards Committee (SBAC), intends to apply the sum of **Three Hundred Thousand Pesos (PhP300,000.00)** for the procurement of **SUPPLY AND DELIVERY OF PSYCHOLOGICAL SUPPLIES AND MATERIALS/TESTING KITS** through Section 53.9 Negotiated Procurement – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The detailed technical specifications as follows:

<i>Psychological Supplies and Materials/Testing Kits</i>	
Unit	Title
1 set	Culture Fair Intelligence Test Scale 3
1 set	Personality Assessment Inventory
1 set	Minnesota Multiphasic Personality Inventory – 2 (MMPI-2) Hand Scoring and Administration Materials
1 set	Basic Personality Inventory (PBI)
Delivery Term	<i>2 weeks upon receipt of Notice to Proceed</i>

If interested, please submit your duly signed quotation subject to the attached Terms and Conditions on or before **1:00 pm, November 3, 2022** through e-mail address procurement.chr@gmail.com and pmd.gj2proc@post.com

For any clarification, you may contact us telephone number 8361-7022 or mobile phone number 0917-8571607

The CHR reserves the right to reject any and all quotations/bids, to annul the procurement process, declare a failure of bidding, to reject all quotations/bids at any time prior to contract award, or not to award the contract, without thereby incurring any liability to the affected bidder/s, and to accept only the offer that is most advantageous to the Government pursuant to Sec. 41 of the 2016 Revised IRR of RA 9184.

Truly yours,


MARIA TERESA G. ANTAZO
Officer In Charge
GAO-Procurement Division



COMMISSION ON HUMAN RIGHTS
REPUBLIC OF THE PHILIPPINES

CHR Procurement through NP-SVP

TERMS & CONDITIONS:

1. Interested bidder/s are encouraged to use the attached format of Quotation which may be printed in the company letterhead;
2. Quotation shall be submitted together with a copy of the following documentary requirements on or before the scheduled deadline of submission as stated in the RFQ. **Late submission shall not be accepted:**
 - a. 2022 Business / Mayor's Permit
 - b. PhilGEPS Registration
 - c. Brochure, if any (supporting document to your quotation)

The winning bidder will also be required to submit the following documents prior to award of contract:

- d. Omnibus Sworn Statement
 - e. Latest Income Tax Return
3. The Approved Budget for the Contract (ABC) is the ceiling price. Quotation/s exceeding the ABC shall be disqualified pursuant to Section 31.0 of the 2016 IRR of R.A 9184;
4. Failure to comply with any of the technical specifications / requirements will disqualify the quotation;
5. Price quotations shall be in Philippine currency, inclusive of all government taxes, duties and levies;
6. Price validity period shall be minimum of Sixty (60) days from the date of bid submission;
7. Winning bidder will be determined to have submitted the Lowest Calculated Responsive Bid (LCRB). In case of tie, the CHR shall apply the tie-breaking method of "toss a coin" through online coin flipper;
8. Payment shall be made through Land Bank of the Philippines' LDDAP-ADA / Bank Transfer facility within fifteen (15) calendar days after the complete delivery and submission of the required documents. For other banking institution, corresponding bank transfer fee shall be charged against the creditor's account.


MARIA TERESA G. ANTAZO
Head, BAC Secretariat
Officer In Charge, GAO-Procurement Division

QUOTATION

PROCUREMENT: SUPPLY AND DELIVERY OF PSYCHOLOGICAL SUPPLIES AND MATERIALS/TESTING KITS

RFQ NO. : 2022-10-GJ2-010

Date: _____

THE SPECIAL BIDS AND AWARDS COMMITTEE (SBAC)

c/o Procurement Division

Commission on Human Rights^{3rd}

Floor, SAAC Building,

U.P. Complex, Commonwealth Avenue, Diliman,

Quezon City

Sir / Madam:

This is to submit our quotation for the subject procurement with a total bid price of _____ **Pesos (PhP00)**, inclusive of all existing and appropriate government taxes and charges:

QTY./ UNIT	ITEMS	BRAND / MODEL / TECHNICAL SPECIFICATIONS	UNIT PRICE	TOTAL PRICE

(If necessary, attach additional sheets)

Warranty:	
Delivery Term:	

I hereby certify that this quotation is true and correct, and I accept the rights of the Commission on Human Rights, as the Procuring Entity, under Section 41 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Truly yours,

Bidder (Company Name)	:	_____
Address	:	_____
Authorized Representative	:	_____
Designation/Position	:	_____
Telephone No./Mobile No.	:	_____
Email address	:	_____
PhilGEPS Registration No.	:	_____
Tax Identification No. (TIN)	:	_____
Bank Acct. No. / Name	:	_____
Signature	:	_____