

Section III. Eligibility Data Sheet

Notes on the Eligibility Data Sheet

This Section is intended to assist the Procuring Entity in providing the specific information and requirements in relation to corresponding clauses in the Eligibility Documents, and has to be prepared for each specific procurement.

The Procuring Entity should specify in this Section the information and requirements specific to the circumstances of the Procuring Entity, the processing of the eligibility, and the rules that will apply in the determination and evaluation of eligibility.

In preparing this Section, the following aspects should be checked:

- (a) Information that specifies and complements provisions of the Eligibility Documents must be incorporated.
- (b) Amendments and/or supplements, if any, to provisions of the Eligibility Documents as necessitated by the circumstances of the specific procurement, must also be incorporated.

Eligibility Data Sheet

Eligibility Documents	
1.2	<p>CONSULTING SERVICES OF A CERTIFICATION BODY ON ISO 9001:2015 QUALITY MANAGEMENT SYSTEM (QMS) FOR THE COMMISSION ON HUMAN RIGHTS IN THE LUZON CLUSTER, VISAYAS CLUSTER, CENTRAL OFFICE CLUSTER AND MINDANAO CLUSTER</p> <p>Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.</p>
1.3	No further instructions.
2.1(a)(ii)	The statement of all ongoing and completed government and private contracts shall include all such contracts within within 5 (five) years prior to the deadline for the submission of eligibility documents prior to the deadline for the submission and receipt of eligibility documents. (Please see attached template), Annex "B"
2.1(a)(ii.7)	Certificate of Satisfactory Performance/Rating from previous office/s whether Government agency or Private company involving similar engagement as a Certification Body or External/Third Party Auditor
0	Each prospective bidder shall submit one (1) original and <i>four (4) photocopies</i> of its eligibility documents.
(e)	Bids and Awards Committee for Consulting Services and Infrastructure Projects
(f)	PLEASE SEE ATTACHED TERMS OF REFERENCE (TOR), Annex "C"
0	<p>The address for submission of eligibility documents is Bids and Awards Committee (BAC) Secretariat located at the 3rd Floor Procurement Division, CHR Office, SAAC Building, U.P. Complex, Commonwealth Avenue, Diliman, Quezon City.</p> <p>The deadline for submission of eligibility documents is <u>on or before 10:30AM of March 9, 2020.</u></p>
0	<p>The place of opening of eligibility documents is Conference Room A, PARDEC Building of CHR Office, U.P. Complex, Commonwealth Avenue, Diliman, Quezon City.</p> <p>The date and time of opening of eligibility documents is <u>on March 9, 2020 at 11:00AM.</u></p>
0	Similar contracts shall refer to any contract validly entered into as a result

	of a bonafide undertaking to conduct services related to a Certification Body or External/Third Party Auditor. The said contract shall be entered into as a principal party and not sub-contract.
0	<p>The criteria and rating system for short listing are:</p> <ul style="list-style-type: none"> a) Individual experiences of the principal and key staff, including the times when employed by other consultants b) Qualification of personnel who may be assigned to the job vis-à-vis extent and complexity of the understanding (please submit respective Curriculum Vitae) c) Current workload relative to capacity